

Sant Gadge Baba Amravati University, Amravati

As Per NEP 2020 Syllabus

Faculty: Humanities

Three Years- Six Semesters Bachelor's Degree Programme

B.A-III, SEM –V (Library & Information Science)

Course Code – 636207

Major-1: Introduction to Library Classification

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Total Teaching Hours	Max Marks	Internal Marks	Total Marks
5.0	V	636207	Major-1 Introduction to Library Classification	4	4	60	60	40	100

Course Code – 636207

Major-1: Introduction to Library Classification

Course Objective	Understand the fundamental principles of library classification. Manage library collections effectively and make retrieval easily in specified manner.								
Course Outcomes:	Understanding library classification system effectively. Identify and distinguish between various international classification schemes. Develop the ability to translate a document's subject into a specific class number using a standard classification scheme. Gain the skills needed to accurately return documents to their correct permanent places after use.								
Unit System	Contents					Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks	
Unit I	History and Development of Library Classification. - Historical Development of Classification - Contribution of Melvil Dewey - Contribution of S. R. Ranganathan - Universe of Knowledge and its Characteristics					10 Hours	10 Marks	Theory-60 Internal Assessment-40 Marks Total Marks-100	
Unit II	Fundamentals of Library Classification. - Meaning, Definition, and Purpose of Library Classification - Need and Functions of Classification in Libraries - Knowledge Organization: Concept and Importance - Qualities of a Good Classification Scheme					10 Hours	10 Marks		

Unit III	• Basic Terminology: Class, Subject, Discipline. • Notation, Call Number, Class Number, Book Number • Modes of Formation of Subjects. • Canons of Classification			
Unit IV	Standard Classification Schemes. • Dewey Decimal Classification (DDC) • Colon Classification (CC) • Universal Decimal Classification (UDC) • Comparison of Enumerative vs Faceted Classification.	10 Hours	10Marks	
Unit V	Dewey Decimal Classification (DDC) • Structure of DDC. • Features of DDC. • Main Classes and Divisions. • Assigning Class Numbers using DDC.	10 Hours	10Marks	
Unit VI	Colon Classification (CC) • Fundamental Concepts of CC. • Structure of DDC. • Features of DDC. • Facet Analysis and Synthesis	10 Hours	10 Marks	
References:	• Colon Classification by S. R. Ranganathan. • Theory of Library Classification by S. R. Ranganathan. • Elements of Library Classification by S. R. Ranganathan. • Dewey Decimal Classification and Relative Index by Melvil Dewey. • Universal Decimal Classification Library Classification by G. Bhattacharyya.			

Sant Gadge Baba Amravati University, Amravati

As Per NEP 2020 Syllabus

Faculty: Humanities

Three Years- Six Semesters Bachelor's Degree Programme

B.A.III, SEM-IV (Library & Information Science)

Course Code – 636208

Major-2: Research Methodology in LIS.

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Total Teaching Hours	Max Marks	Internal Marks	Total Marks
5.0	V	636208	Major-2: Research Methodology in LIS	4	4	60	60	40	100

Course Code – 636208

Major-2: Research Methodology in LIS.

Course Objective	• To understand the fundamentals of research and scientific methods. • To develop research skills in Library and Information Science.			
Course Outcomes:	• Understand the meaning and importance of research. • Knowledge of Select and formulate research problems. • Conduct literature reviews effectively. • Develop research objectives and hypotheses. • Understand different research designs and sampling methods.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks
Unit I	Introduction to Research. • Meaning, Definition and Objectives of Research • Types of Research: Basic, Applied and Action Research • Research Process and Characteristics • Research in Library and Information Science	10 Hours	10 Marks	Theory-60 Internal Assessment-40 Marks Total Marks-100
Unit II	The Research Process and Problem Formulation • Identifying Research Problems. • Review of Literature. • Formulation of Research Objectives. • Hypothesis.	10 Hours	10 Marks	

Unit III	Research Design and Sampling • Meaning, and need components of a good research design. • Components of a good research design. • Literature Review • Sampling Techniques			
Unit IV	Data Collection Methods and Tools • Types of data-Primary, Secondary. • Types of Data collection methods. • Observations and Interview Methods. • Questionnaire and Survey Methods.	10 Hours	10Marks	
Unit V	Research Data Analysis and • Importance of data analysis. • Quantitative and Qualitative data. • Stages in data analysis. • Tabulation and Presentation of data.	10 Hours	10Marks	
Unit VI	Research Reporting • Objectives and Importance of Research report writing • Types of Research n report. • Structure of Research Report. • Steps in Writing Research Report.	10 Hours	10 Marks	
References:	• Research Methodology: Methods and Techniques by C. R. Kothari. • Research Methodology by Ranjit Kumar. • Research in Library and Information Science by J. N. Kapur • Library and Information Science Research by Charles H. Busha and Stephen P. Harter. • Basic Research Methods for Librarians by Lynn Silipigni Connaway and Marie L.			

Sant Gadge Baba Amravati University,

Amravati As Per NEP 2020 Syllabus

Faculty: Humanities

Three Years- Six Semesters Bachelor's Degree

Programme B.A-III, SEM-V (Library &

Information Science)

Course Code – 636209

Major Elective: Public Relation & Extension Activity

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Total Teaching Hours	Max Marks	Internal Marks	Total Marks
5.0	V	636209	Major Elective: Public Relation & Extension Activity	4	4	60	60	40	100

Course Code – 636209

Major Elective: Public Relation & Extension Activity

Course Objective	• Understand the core concepts of public relations (PR) and extension activities. • To develop communication and outreach skills.			
Course Outcomes:	• To understand the key concepts, principles, and theories of public relations and extension activities. • Students will be able to evaluate the impact of extension activities on the community. • To develop skill of extending library services to its end users. • Develop and implement public relations strategies and tactics.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks
Unit I	Public Relation: Concepts • Definition and scope of Public Relations, • Need and importance of PR in libraries • Principles and functions of public relations • Qualities and duties of Public Relations	10 Hours	10 Marks	Theory-60 Internal Assessment-40 Marks
Unit II	Communication and Publicity Methods • Types of Communication: Verbal & Non-verbal. • Communication Process. • Communication Barrier. • Library publicity techniques.	10 Hours	10 Marks	Total Marks-100

Unit III	Extension Activities in Libraries. • Meaning and objectives of extension activities • Types of extension services in libraries. • Library outreach services • Reading Promotion Programmes.	10 Hours	10 Marks	
Unit IV	Public relation in Library. • Concept and Importance of Public Relation in Library. • Advantages of Public Relation in Library. • Types of Public Relation activities. • Role of librarian for public relation activity.	10 Hours	10Marks	
Unit V	User Education and Community Engagement • User orientation programmes. • Information literacy programmes. • Role of libraries in community development. • Cultural and educational activities in libraries.	10 Hours	10Marks	
Unit VI	Media and Technology in Public Relations • Use of print and electronic media • Social media applications in libraries • Library website and digital promotion • Public relations through e-mail, blogs and online platforms.	10 Hours	10 Marks	
References:	• Public Relations and Extension Activities by Scott M. Cutlip, Allen H. Center. • Public Relations: Principles and Practices by Philip Lesly. • Marketing LIS Services by Dinesh K. Gupta & Ashok Jambhekar. • Public Relations for Libraries by Dennis L. Wilcox. • Library and Information Centre Management by S. Mahapatra.			